

**Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672**

**BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

Tuesday, May 12, 2020 - 6:30 p.m. Open Session (Closed Session at 5:30 p.m.)

The Public’s health and well-being are the top priority for the Board of Trustees of the Rescue Union School District and you are urged to take all appropriate health safety precautions. To facilitate this process, this meeting of the Board was held via Zoom.

DISTRICT MISSION

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

ITEM	ITEM DESCRIPTION
CALL TO ORDER:	Board president called the meeting to order at 5:31 p.m.
ROLL CALL:	<ul style="list-style-type: none"> ✓Kim White, President ✓Stephanie Kent, Vice President ✓Tagg Neal, Clerk ✓Nancy Brownell, Member ✓Suzanna George, Member ✓Cheryl Olson, Superintendent and Board Secretary ✓Sean Martin, Assistant Superintendent of Business Services ✓Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
PUBLIC COMMENT:	There were no comments concerning items on the Closed Session Agenda.
CLOSED SESSION:	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
Conference with Labor Negotiator	Discussion with the District’s designated negotiators, Sean Martin and Dave Scroggins regarding directions and issues in negotiations with Rescue Union Federation of Teachers (RUFT), California School Employees Association (CSEA), Confidential Staff, and Administrative Management.
OPEN SESSION:	Convened open session via Zoom at 6:31 p.m..
Welcome	The Board president provided an introduction to Board meeting proceedings.
Flag Salute	Dave Scroggins, Assistant Superintendent led the flag salute.
1. Adoption of Agenda (Consideration for Action)	Trustee Neal moved and Trustee George seconded to approve the agenda as presented. The motion passed 5-0. Roll Call Vote Ayes: Trustee Neal, George, Brownell, Kent and White

STAFF RECOGNITION:	
2. ACSA Award Recipients (Presentation) Assistant Superintendent of Curriculum and Instruction	The Board and staff honored ACSA Award Recipients: Amy Bohren – Student Services Administrator of the Year Samantha Schlesinger – Elementary Co-Administrator of the Year
3. Employee Retirement Recognition (Presentation) Superintendent	The Board and staff honored District retirees: Sue Belli Lisa Brinkley Patrick Cahill Craig Dyckma Leslie Halkett Laura Hendrix Janice Klee Darlene Thomason
REPORTS AND COMMUNICATION:	
Report from Closed Session	Board president reported no action taken in closed session.
4. Superintendent’s Report (Supplement)	<p>Superintendent Olson thanked our teachers for all they have done and continue to do to engage their students and meet their needs. She went on to say we are so grateful to and for our teachers and how they have worked so hard and in such a short amount of time to completely change how they teach. Although we know each teacher would rather be in their rooms with their students, but their spirit and attitudes have remained positive and supportive.</p> <p>Mrs. Olson reported that our families and administration and community reached out this week to honor and celebrate our teachers in many different ways for Teacher Appreciation Week! The third week of the month is set aside to honor our classified and confidential employees and we are equally grateful to and for them as well. They have been on the front lines, keeping our sites looking trimmed. The district office staff has kept the bills paid and the hiring done. Our instructional aides have worked closely with students to give individual attention and support. Office staff members have continued all their duties as we near the end of the year and look ahead to next year. Now our custodians are in the midst of deep cleaning, and our Food Services department continues to feed our families. We have truly amazing individuals in our Rescue family. Mrs. Olson told everyone that we will celebrate all our teachers and staff when we can all be together; we are looking forward to that day.</p> <p>At this point, Mrs. Olson introduced our new Student Services Director, Meghan Magee. She comes to us from Folsom Cordova School district where she served for the past several years as a special education coordinator. She has a deep love and passion for education and all students. She started her career as an elementary teacher. She went back to school to become a school psychologist and has had many top quality leadership opportunities through this role. She has worked closely with preschool through high school</p>

	<p>students, she is well versed in the tenet of PBIS, SEL practices, Bridges Out of Poverty, effective co-teaching models, and many other important things, all to support students with disabilities, families and staff.</p> <p>Mrs. Olson shared how much we will miss Laura Hendrix as she retires in June, and we will be eternally grateful for Laura and her wisdom and leadership, but we look forward to welcoming Meghan to our team and are confident that she will move our district forward and help us effectively meet student needs for the years to come.</p>
PUBLIC COMMENTS:	There were no public comments.
GENERAL:	
5. COVID-19 Update (Supplement) (Information and Discussion) Superintendent	<p>The Board received information regarding our status and plans for the future as our schools continue to be closed due to COVID-19 restrictions.</p> <p>This will be a standing item on Regular Board Meeting Agendas.</p>
CONSENT AGENDA: (Consideration for Action)	<p>All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items.</p> <p>Item #7 pulled for separate vote.</p> <p>Trustee Kent moved and Trustee Neal seconded to approve the balance of the Consent Agenda as presented. The motion passed 5-0.</p> <p>Roll Call Vote: Ayes: Trustee Kent, Neal, Brownell, George and White</p>
6. Board Meeting Minutes (Supplement)	Minutes of April 14, 2020 Regular Board Meeting.
7. Board Meeting Minutes (Supplement)	<p>Minutes of the April 16, 2020 Special Meeting.</p> <p>Trustee Brownell moved and Trustee George seconded to approve the minutes of the April 16, 2020 Special Meeting. The motion passed 4-0 with 1 abstention.</p> <p>Roll Call Vote: Ayes: Trustee Brownell, George, Neal, White Abstention: Trustee Kent</p>
8. Board Meeting Minutes (Supplement)	Minutes of April 28, 2020 Study Session.
9. District Expenditure Warrants (Supplement)	Warrants must regularly be presented to the Board of Trustees for ratification. Detailed warrant order listings are available at the District Office. The supplement reflects expenditures from 4/9/20 through 5/1/20.

10. District Purchase Orders	Purchase orders must regularly be presented to the Board of Trustees for ratification. The supplement reflects expenditures from 4/4/20 through 5/4/20.
11. Personnel (Supplement)	Rescue Union School District's long-range goal is to recruit a diverse, high quality staff whose goals and philosophies are student focused. Periodically, changes in staffing occur due to need for additional positions, resignations, or requests for leaves of absence. All positions listed are within current budget allocations.
A. Administrative Personnel Employment:	Meghan Magee, Director, Student Support Services, (1.0 FTE), District Office, effective 7/1/20
B. Certificated Personnel Retirement:	Leslie Halkett, Teacher, (1.0 FTE), Pleasant Grove, effective 6/30/20
C. Classified Personnel Leave of Absence (LOA): Resignation: Retirement:	Joan Pulling, School Secretary, (LOA 12 days), Rescue, effective 7/1/20 Christina Clemons, Instructional Assistant, (.14 FTE), Jackson, effective 4/2/20 Melissa Heinemann, Instructional Assistant, (.13 FTE), Lake Forest, effective 5/29/20 Melissa Heinemann, Yard Supervisor, (.39 FTE), Lake Forest, effective 5/29/20 Susanna Belli, School Secretary, (1.0 FTE), Lake Forest, effective 5/1/20 Darlene Thomason, Food Service Worker, (.63 FTE), Food Service, effective 5/29/20
12. Attendance Report – P2 (Supplement)	Local Control funding is based on the average daily attendance (ADA). The state requires districts to submit an attendance report that discloses the district's average daily attendance for all full school months through April 15, 2020. This P-2 report showed a total ADA of \$3490.30.
13. Resolution #20-06 GASB 54 Policy Change (Supplement)	The Governmental Accounting Standards Board (GASB) issued Standard 54, changing the requirements for how the fund balances are displayed. The Board adopted a policy implementing this standard in June 2011 requiring an annual review. The Board will consider approval of Resolution #20-06 revising fund balance policies.
14. Resolution #20-07 Budget Revisions and Transfers (Supplement)	The Board will consider Resolution #20-07 Budget Revisions and Transfers in accordance with the provisions of Section 42601 of the Education Code, authorizing budget transfers and revisions to the current year budget as necessary to permit payments of the obligations incurred during the 2019-2020 school year.

15. Agreement for Legal Services (Supplement)	The District desires to retain and engage the law firm of Fagen Friedman & Fulfrost LLP to perform legal consulting services on the District's behalf.
16. Investment Portfolio Report Quarter ended March 31, 2020 (Supplement)	The Board will receive a written Investment Portfolio Report from the El Dorado County Treasurer / Tax Collector for the quarter ending March 31, 2020.
CLOSED SESSION:	Trustee George moved to adjourn the Open Session and return to Closed Session at 7:26 p.m.
OPEN SESSION:	Reconvene open session at 8:14 p.m.
REPORT FROM CLOSED SESSION:	The Board president reported no action taken in closed session.
ADJOURNMENT:	The meeting adjourned at 8:15 p.m.

Tagg Neal, Clerk

Date

Kim White, President

Date

Rescue Union School District
2390 Bass Lake Road, Rescue, California 95672

BOARD OF TRUSTEES STUDY SESSION MINUTES

Tuesday, May 26, 2020 – 5:30 p.m. (Closed Session at 4:30 p.m.)
Rescue District Office Board Room

The Public’s health and well-being are the top priority for the Board of Trustees of the Rescue Union School District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board was held via Zoom:

DISTRICT MISSION

Rescue Union School District, in partnership with families and the community, is dedicated to the success of every student by providing a challenging, comprehensive, and quality education in a safe environment in which all individuals are respected, valued, connected, and supported.

ITEM	ITEM DESCRIPTION
CALL TO ORDER:	Board President called the meeting to order at 4:35 p.m.
ROLL CALL:	<ul style="list-style-type: none"> ✓Kim White, President ✓Stephanie Kent, Vice President ✓Tagg Neal, Clerk ✓Nancy Brownell, Member ✓Suzanna George, Member ✓Cheryl Olson, Superintendent and Secretary to the Board ✓Sean Martin, Assistant Superintendent of Business Services ✓Dave Scroggins, Assistant Superintendent of Curriculum and Instruction
PUBLIC COMMENTS	There were no comments concerning items on the Closed Session Agenda.
CLOSED SESSION: District Conference Room	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 3549.1, 54956.9, 54956.8, 54957, and 54957.6 and Education Code Sections 35146 and 48918.
Conference with Labor Negotiator	Discussion with District’s designated negotiators, Sean Martin and Dave Scroggins regarding directions and issues in negotiations with Rescue Union Federation of Teachers (RUFT), California School Employees Association (CSEA), Confidential Staff, and Administrative Management.
Public Employee Evaluation	Superintendent
OPEN SESSION:	Convene open session in the Board Room.
Welcome	<p>Superintendent Olson provided the following introduction to the meeting:</p> <p><i>Before we begin, we would like to thank our teachers, staff, administrators, parents, and students again for all they have done to successfully work together to make this year positive and productive, despite all we have faced. We are concluding an unprecedented year. We know it hasn’t been easy for our amazing teachers who would much rather be actually teaching</i></p>

	<p><i>their kiddos in person, and who had to completely change how they reach and teach their students pretty much overnight. We know it has not been easy for our parents who have had to work and also supervise their children’s learning. It hasn’t been easy for our students who miss their friends and school. It simply has not been an easy year, but we are absolutely grateful for each and every person in our Rescue family for banding together to make it work clear to the end, to finish strong. With that said, we are blessed with a Board of Trustees who care deeply about our district, teachers, staff and families. Their goal is to make sure we provide a safe, welcoming, rigorous educational experience for all students. With that in mind, we look forward to the start of the next school year on August 11, and this evening we will be discussing important aspects of this with our Board, teachers and community. We know our teachers and parents would appreciate the opportunity to share their perspectives and ideas and suggestions regarding our plans for next year so tonight, after Dave Scroggins shares some possible scenarios and we share our recommendations, we will have time for questions and suggestions. We also will be reaching out to our teachers, staff and families with a survey to make sure we hear all voices as we create our plans for next year. This is vitally important.</i></p> <p><i>So, tonight, our Board will be discussing critical information received from the Governor’s May Revision to the State Budget and its serious ramification to our district’s budget, and also the creation and implementation of a Budget Advisory Committee. We will also discuss our recommended re-entry scenario for August.</i></p> <p><i>Again, our primary goal is to bring students back to school in a safe manner. We know we have significant challenges ahead with the budget reductions and continuing issues surrounding COVID-19, but with the amazing teachers, staff and families we have in Rescue, we know we will work through the challenges together and be able to continue providing a top quality instructional experience for our students, and keep as many teachers and staff members employed as possible.</i></p>
<p>1. Adoption of Agenda (Consideration for Action)</p>	<p>Trustee Neal moved and Trustee Brownell seconded to approve the Agenda as presented. The motion passed 5-0. Roll Call Vote Ayes: Trustee George, Brownell, Neal, Kent and White</p>
<p>Report from Closed Session</p>	<p>The Board president reported no action taken in closed session.</p>
<p>PUBLIC COMMENTS:</p>	<p>Public comment will be heard on agenda items at Board Study Sessions. All other public comments can be made at the June 9, 2020 Regular Board Meeting.</p> <p>There was one question regarding distance learning that was addressed during the Item 4 discussion.</p>
<p>BUSINESS AND FACILITIES:</p>	
<p>2. May Budget Revision (Supplement) (Information and Discussion) Assistant Superintendent of Business Services</p>	<p>The Board reviewed and discussed the information regarding the Governor’s May Budget Revisions.</p> <p>The state of California’s economy has taken a devastating hit as a result of the coronavirus pandemic. Reduced tax revenues and other negative factors have resulted in a 7.9% reduction in base LCFF funding. This reduction, combined with our declining enrollment and an ongoing structural deficit has put us in a place where significant cuts have become a necessity. We have so far identified over \$1.6</p>

	<p>million in reductions in the budget for next year, and we'll use about \$2.5 million of reserves to fill the remaining deficit. We will still need to identify about three million dollars of additional cuts during the 2020-2021 school year to be applied in 2021-2022. These will be difficult conversations, but the District, CSEA, and RUFT remain committed to working together, in the spirit of unity, to find solutions.</p>
GENERAL:	
<p>3. Budget Advisory Committee (Supplement) (Information and Discussion) Superintendent</p>	<p>The Board received information regarding the development of a budget committee during the 2020-2021 school year and discussed the process and purpose of the committee.</p> <p>This will be brought back to the next Board meeting for approval.</p>
<p>4. Scenarios for the Reopening of Schools (Supplement) (Information and Discussion) Assistant Superintendent of Curriculum and Instruction</p>	<p>The Board will review and discuss various scenarios for reopening school with the current COVID-19 restrictions.</p> <p>Board President, Kim White relayed a comment/question from a parent who asked, "If we go to a distant learning model again next year, can I assume that his 504 plan would qualify him for additional support in order to ensure his academic success?"</p> <p>Several reopening plans were reviewed, including opening back up for all interested students, hybrid models where students spend a portion of their time in class and a portion of their time in remote learning, and a full blown, enhanced distance-learning model. Ultimately, it was determined that we would move forward with plans to reopen for those students who wish to return, and at the same time, provide a virtual home study option for those who feel uncomfortable or who are unable to return at that time. In this model, we will provide social distancing and other measures to reduce any potential spread of the coronavirus on our campuses, and those details will be worked out in conjunction with representatives from RUFT, CSEA, and District Administration.</p>
<p>5. Attractor Programs (Supplement) (Information and Discussion) Assistant Superintendent of Curriculum and Instruction</p>	<p>The Board will discuss attractor programs for the Rescue Union School District.</p> <p>Prior to the Governor's May Revise and the proposed cuts to education funding, the Board had discussed the idea of adding attractor programs to increase enrollment and add exciting and unique opportunities for our students. Ideas such as adding a zero period at the middle schools or creating a computer science magnet school were explored. After the initial discussion, it was decided that the topic of attractor programs should remain a standing item on the agenda so that any interested parties could bring forward creative ideas or suggestions to address declining enrollment.</p>
ADJOURNMENT:	<p>Trustee Neal moved and Trustee George seconded to adjourn the meeting at 8:12 p.m.</p>

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS			Liq Amt		Net Amount	

106134/00	WRIGHT, KARIN								
	PV-201135	05/04/2020	SIX FLAGS FT REFUND	01-9426-0-8699-0000-0000-026-0034-96-000	N			100.00	
			TOTAL PAYMENT AMOUNT			100.00 *		100.00	

104245/00	WYLLIE, ANNA								
	PV-201062	05/04/2020	SIX FLAGS FT REFUND	01-9426-0-8699-0000-0000-026-0034-96-000	N			115.00	
			TOTAL PAYMENT AMOUNT			115.00 *		115.00	

106064/00	YEARY, KIM								
	PV-201054	05/04/2020	CHALLENGER FT REFUND	01-9421-0-8699-0000-0000-021-0068-91-000	N			35.00	
			TOTAL PAYMENT AMOUNT			35.00 *		35.00	

106135/00	YOUNGER, MIRIAM								
	PV-201136	05/04/2020	SIX FLAGS FT REFUND	01-9426-0-8699-0000-0000-026-0034-96-000	N			50.00	
			TOTAL PAYMENT AMOUNT			50.00 *		50.00	

105977/00	ZHAO, XIN								
	PV-200922	05/04/2020	TRACK & FIELD REFUND	01-9424-0-8699-0000-0000-024-0127-94-000	N			50.00	
			TOTAL PAYMENT AMOUNT			50.00 *		50.00	

105080/00	ZIZEK, STEVEN OR MARTI								
	PV-201065	05/04/2020	SIX FLAGS FT REFUND	01-9426-0-8699-0000-0000-026-0034-96-000	N			115.00	
			TOTAL PAYMENT AMOUNT			115.00 *		115.00	

TOTAL BATCH PAYMENT	24,805.50 ***	0.00	24,805.50
TOTAL DISTRICT PAYMENT	24,805.50 ****	0.00	24,805.50
TOTAL FOR ALL DISTRICTS:	24,805.50 ****	0.00	24,805.50

Number of checks to be printed: 255, not counting voids due to stub overflows. 24,805.50

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon



Cheryl Olson 5/6/20
District Designee Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS			Liq	Li	Q	Net
						Li	Q		Net

105401/00 TURF STAR INC

205114	PO-200039	05/04/2020	DEC PER KANDACE	1	01-0842-0-4360-0000-3600-083-0000-00-000	NN	C		1,500.00	0.00
205114	PO-200039	05/04/2020	DEC PER KANDACE	1	01-0842-0-4360-0000-3600-083-0000-00-000	NN	O		-1,000.00	0.00
TOTAL PAYMENT AMOUNT									0.00 *	0.00

104213/00 VALLEY POWER SYSTEM NORTH INC

	PV-201152	04/23/2020	INV J 67474		01-0842-0-4400-0000-3600-083-0000-00-000	NN				1,752.58
	PV-201152	04/23/2020	INV J 67474		01-0842-0-4360-0000-3600-083-0000-00-000	NN				640.35
	PV-201153	04/23/2020	INV J67722		01-0842-0-4360-0000-3600-083-0000-00-000	NN				551.91
TOTAL PAYMENT AMOUNT									2,944.84 *	2,944.84

101567/00 VALLEY TRUCK & TRACTOR COMPANY

205116	PO-200037	05/04/2020	PER KANDACE	1	01-0842-0-4360-0000-3600-083-0000-00-000	NN	O		-2,000.00	0.00
205116	PO-200037	05/04/2020	PER KANDACE	1	01-0842-0-4360-0000-3600-083-0000-00-000	NN	C		2,900.00	0.00
TOTAL PAYMENT AMOUNT									0.00 *	0.00

TOTAL BATCH PAYMENT	113,107.62 ***	0.00	113,107.62
TOTAL DISTRICT PAYMENT	113,107.62 ****	0.00	113,107.62
TOTAL FOR ALL DISTRICTS:	113,107.62 ****	0.00	113,107.62

Number of checks to be printed: 17, not counting voids due to stub overflows.
Number of zero dollar checks: 17, will be printed.

113,107.62

13

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

Cheryl Olson 5/6/20
District Designee Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS	Liq Amt	Net Amount			

102582 (CONTINUED)

205152	PO-200150	04/24/2020	412837494	LEASE MAY	2	01-0000-0-5690-1110-1000-081-0000-00-000	NN P	1,663.91	1,663.91
205152	PO-200150	04/24/2020	412837957	JK PROP DAMAGE MAY	3	01-1100-0-5690-1110-1000-021-0000-91-000	NN P	12.86	12.86
205152	PO-200150	04/24/2020	412837957		3	01-1100-0-5690-1110-1000-021-0000-91-000	NN P	80.49	80.49
205152	PO-200150	04/24/2020	412837957	ADMIN PROP DMG MAY	1	01-0000-0-5690-0000-7200-081-0000-00-000	NN P	12.74	12.74
205152	PO-200150	04/24/2020	412837957	ADMIN LEASE MAY	1	01-0000-0-5690-0000-7200-081-0000-00-000	NN P	79.70	79.70
TOTAL PAYMENT AMOUNT						3,739.30 *			3,739.30

102998/00 WELLS FARGO FINANCIAL LEASING

205150	PO-200148	04/29/2020	5010187552		1	01-0000-0-5690-1110-1000-081-0000-00-000	NN P	235.95	235.95
TOTAL PAYMENT AMOUNT						235.95 *			235.95

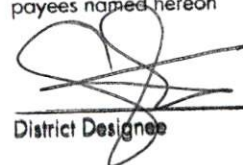
TOTAL BATCH PAYMENT	340,135.25 ***	0.00	340,135.25
TOTAL DISTRICT PAYMENT	340,135.25 ****	0.00	340,135.25
TOTAL FOR ALL DISTRICTS:	340,135.25 ****	0.00	340,135.25

Number of checks to be printed: 58, not counting voids due to stub overflows.
 Number of zero dollar checks: 33, will be printed.

340,135.25

4(5)

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon


 District Designer

5/13/20
 Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL	FUNC LC1	LOC2 L3 SCH T9MPS	Liq Amt	Net Amount	

105919/00	WHIPPLE, TRACY								
	PV-201257	05/19/2020	Coloma FT refund		01-9427-0-8699-0000-0000-027-0000-97-000	N		240.00	
	TOTAL PAYMENT AMOUNT							240.00 *	240.00

105920/00	WILDER, JUSTIN								
	PV-201258	05/19/2020	Coloma FT refund		01-9427-0-8699-0000-0000-027-0000-97-000	N		240.00	
	TOTAL PAYMENT AMOUNT							240.00 *	240.00

TOTAL BATCH PAYMENT	16,650.00 ***	0.00	16,650.00
TOTAL DISTRICT PAYMENT	16,650.00 ****	0.00	16,650.00
TOTAL FOR ALL DISTRICTS:	16,650.00 ****	0.00	16,650.00

Number of checks to be printed: 74, not counting voids due to stub overflows. 16,650.00

UCS

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

Cheryl Olson 5/20/20
 District Designee Date

Vendor/Addr Req Reference	Remit name Date	Description	Tax ID num	Deposit type FD RESC Y	ABA num OBJT GOAL	Account num FUNC LC1	LOC2 L3	SCH T9MPS	EE ES Liq Amt	E-Term Liq Amt	E-ExtRef Net Amount
105310/00	TCG ADMINISTRATORS										
205144	PO-200142 05/04/2020	163836		1	01-0000-0-5806-0000-7400-504-0000-00-000	NN P			174.00		174.00
					TOTAL PAYMENT AMOUNT		174.00 *				174.00
104986/00	TPX COMMUNICATIONS										
205154	PO-200152 05/09/2020	129990656-0		1	01-0000-0-5901-0000-7600-081-0000-00-000	NN P			1,562.55		1,562.55
205154	PO-200152 05/09/2020	129990656-0		1	01-0000-0-5901-0000-7600-081-0000-00-000	NN M			0.00		-96.88
					TOTAL PAYMENT AMOUNT		1,465.67 *				1,465.67
100780/00	TRUE VALUE HARDWARE										
	PV-201269 05/13/2020	INV 1061837 HYDRAULIC MOTOR			01-8150-0-4400-0000-8110-085-0000-00-000	NN					1,500.22
					TOTAL PAYMENT AMOUNT		1,500.22 *				1,500.22
					TOTAL BATCH PAYMENT		40,192.85 ***		0.00		40,192.85
					TOTAL DISTRICT PAYMENT		40,192.85 ****		0.00		40,192.85
					TOTAL FOR ALL DISTRICTS:		40,192.85 ****		0.00		40,192.85
	Number of checks to be printed:		37,		not counting voids due to stub overflows.						40,192.85
	Number of zero dollar checks:		10,		will be printed.						

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

Cheryl Olson 5/20/20
 District Designee Date

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD RESC Y OBJT GOAL FUNC LC1 LOC2 L3 SCH T9MPS			Liq Amt		Net Amount	

101193/00	STAPLES ADVANTAGE								
205134	PO-200132	05/21/2020	3447312587	1	01-0000-0-4300-0000-7200-080-0000-00-000	NN	P	127.57	127.57
205268	PO-200261	05/09/2020	3446776382	1	13-5310-0-4300-0000-3700-000-0000-00-000	NN	P	88.72	88.72
	PV-201293	05/27/2020	STAPLES 3446100202		01-9421-0-4300-1110-1000-021-9000-91-000	NN			37.14
TOTAL PAYMENT AMOUNT								253.43 *	253.43

105781/00	SUSKE, ANNETTE								
	PV-201289	05/27/2020	90413474 PAY CK LOST		01-0000-0-9598-0000-0000-000-0000-00-000	NN			782.98
TOTAL PAYMENT AMOUNT								782.98 *	782.98

100780/00	TRUE VALUE HARDWARE								
	PV-201282	05/27/2020	TRUE VAULE ULTRA ONE MIX		01-0000-0-4300-0000-8210-084-0000-00-000	NN			79.10
TOTAL PAYMENT AMOUNT								79.10 *	79.10

104696/00	URBAN FUTURES INC								
	PV-201292	05/27/2020	DES2019-158 ANNUAL REP PREP		49-0000-0-5806-0000-8100-000-0000-00-000	NN			3,000.00
	PV-201292	05/27/2020	REIMB EXP		49-0000-0-5806-0000-8100-000-0000-00-000	NN			375.00
	PV-201292	05/27/2020	ANNUAL DEBT TRANS PREP		49-0000-0-5806-0000-8100-000-0000-00-000	NN			250.00
TOTAL PAYMENT AMOUNT								3,625.00 *	3,625.00

100001/00	VERIZON WIRELESS								
	205153	PO-200151	05/18/2020	9854895358	1	01-0000-0-5901-0000-7600-081-0000-00-000	NN	P	1,069.93
TOTAL PAYMENT AMOUNT								1,069.93 *	1,069.93

Pursuant to Rescue Union School District Policy, the El Dorado County Superintendent of Schools is hereby authorized and directed to issue individual warrants to the payees named hereon

 5/27/20
District Designee Date

TOTAL BATCH PAYMENT	20,753.66 ***	0.00	20,753.66
TOTAL USE TAX AMOUNT			142.19
TOTAL DISTRICT PAYMENT	20,753.66 ****	0.00	20,753.66
TOTAL USE TAX AMOUNT			142.19
TOTAL FOR ALL DISTRICTS:	20,753.66 ****	0.00	20,753.66
TOTAL USE TAX AMOUNT			142.19

Number of checks to be printed: 35, not counting voids due to stub overflows. 20,753.66
Number of zero dollar checks: 2, will be printed.

01 GENERAL FUND

P.O.#	VENDOR NAME	DESCRIPTION	AMOUNT	SITE NAMES
200947	AURA HARDWOODS		3,000.00	Maintenance
200949	CDW-G	Teacher Upgrade Parts	3,148.86	DISTRICTWIDE SERVICES
200945	CUSTOMINK	5th grade celebration parade	923.09	Rescue School
200943	FACE IN A BOOK	Books for Library	465.16	Jackson School
200944	HCI AUDIOMETRICS	audiometer annual servicing	595.00	DISTRICTWIDE SERVICES
200942	PROJECT LEAD THE WAY	D.Childers PLTW Training	1,287.00	Marina Village School
200948	SACRAMENTO BALLOON CO	Promotion Balloons	99.10	Lakeview
200946	SCHOLASTIC BOOK CLUBS	books for 5th grade	376.24	Rescue School
		TOTAL FUND	9,894.45	
		TOTAL DISTRICT	9,894.45	

FUND		AMOUNT
01	GENERAL FUND	9,894.45
	TOTAL DISTRICT	9,894.45

EL DORADO COUNTY OFFICE OF EDUCATION
 AGREEMENT FOR COUNTY SCHOOL SERVICES TO SCHOOL DISTRICTS
 FISCAL YEAR 2020/21

915

The Governing Board of the **RESCUE UNION SCHOOL DISTRICT**, El Dorado County, hereinafter referred to as "DISTRICT", hereby agrees with the El Dorado County Office of Education, hereinafter referred to as "SUPERINTENDENT", to participate in contract services as follows:

Item #	Contract Items	(i)	x	(ii)	=	(iii)	(iv)
		CBEDS or Other basis		Rate		Current Year Cost	Prior Year (info. only)

PART A - Contract Items with fixed amount - January Billing or Transfer

DS-500	Anticipated Direct Service Funds Available						
	PSYCHOLOGIST SERVICES		DAYS				
DS-400	Psychologist - Paid by Direct Service Funds	-	DAYS	803.00			
AS-400	Psychologist - Contracted	-	DAYS	803.00			
	NURSE / HEALTH ASSISTANT		DAYS				
DS-410	Nurse/Health Assistant - Paid by Direct Service Funds	-		1,044.00			
AS-410	Nurse/Health Assistant - Contracted	-	DAYS	1,044.00			
	Total District Curriculum Services/Support (Balance of Direct Service Funds)						
DS-310	Purchase Orders will be issued and districts will invoice COE for qualifying services.						
AS-597	SELPA IEP SOFTWARE	3,623	YR 2 of 3	0.5250		\$ 1,902	1,902
AE-305	SPORTS LEAGUE COMMISSIONER	1	SITE	1,024.00		\$ 1,024	996
AE-307	ACADEMIC DECATHLON	-	SITE	1,500.00			
AE-350	DOCUMENT TRACKING SERVICES	-	LICENSE	195.00			
AF-320	COURIER SERVICES	-	CBEDS	3.91			
AP-031	SUB TEACHER CALLING	165.0	TCHR FTE	79.00		\$ 13,035	12,049
AP-037	CLASSIFIED SUBSTITUTE POOL	3,610	CBEDS	2.78		\$ 10,036	9,371
AI-192	QSS MAINFRAME COMPUTER SUPPORT		FORMULA	375,000.00		\$ 39,843	37,006
AI-197A	AERIES HOSTED SERVICES	-	SITE	1,565.00			
AI-197W	WIDE AREA NETWORK (WAN)		FORMULA	32,881.00		\$ 4,974	4,057
AI-4101	INTERNET CONNECT FILTERING	-	pending	2.08			
AI-4102	ENDPOINT VIRUS PROTECTION SOFTWARE	350	YR 2 of 3	4.40		\$ 1,538	1,538
AI-4103	MICROSOFT CAMSA 365 LICENSING (CoreCAL)	-	KnlgWkr	48.10			

PART B - Contract Item estimates variable based upon usage and/or actual costs - January/June Billing or Transfer

BS-410V	HEALTH TEST SRVCS - VISION	1,575	STUDENT	3.23		\$ 5,087	4,916
BS-410H	HEALTH TEST SRVCS - HEARING	-	STUDENT	4.38			
BP-030P	OSHA MANDATE FEDERAL POSTERS	9	SET	40.29		\$ 379	379
BP-030B	IDENTIFICATION BADGES		EACH	0.75			
BP-030L	IDENTIFICATION BADGES W/LANYARD		EACH	2.25			
BP-030A	ED-JOIN SERVICES	3,521	PPY P2 ADA	0.1500		\$ 528	528
BI-4104	HOSTED WIRELESS (Ruckus) LICENSE	-	EACH	25.00			
BI-197	DISTRICT WIRELESS SUPPORT SERVICES	-	UNITS	TIERED			
BI-196	DISTRICT APPLICATION HOSTED SERVICES	-	GB	TIERED			
BI-203	DISTRICT DATA STORAGE/BACKUP SERVICES	-	GB	TIERED			
BB-004	TIMBER COALITION SERVICE	3,612	CBEDS	0.1326		\$ 479	481

EL DORADO COUNTY OFFICE OF EDUCATION
 AGREEMENT FOR COUNTY SCHOOL SERVICES TO SCHOOL DISTRICTS
 FISCAL YEAR 2020/21

915

Item #	Contract Items	(I) CBEDS or Other basis	x	(II) Rate	=	(III) Current Year Cost	(IV) Prior Year (info. only)
PART C - Contract Item estimates variable based upon usage and/or actual costs - Monthly Billing or Transfer							
CS-3140L	SPECIAL EDUCATION ONE-ON-ONE LVN / RN			HOUR		51.00	-
CS-3140A	SPECIAL EDUCATION ONE-ON-ONE LVN AIDE			HOUR		51.00	-
CS-1700	SPECIAL EDUCATION ONE-ON-ONE CLSRM AIDE	8,500		HOUR		\$ 297,500	296,504
CS-599	SPECIAL EDUCATION TRANSPORTATION DAYS 180			DAY/STDT		73.00	-
CP-030T	CDT RANDOM DRUG & ALCOHOL TESTING	12		DRIVER		\$ 575	575
CP-030R	FINGERPRINTING - ROLLING FEE	22		EACH		\$ 949	861
CP-030D	FINGERPRINTING - DOJ BASE FEE			EACH			-
CP-030F	FINGERPRINTING - FBI BASE FEE			EACH			-
CF-175	DEVELOPER FEE SERVICES	370,167		% FEE		\$ 11,105	11,105
CI-1967	NETWORK/SYSTEM ADMINISTRATION SERVICES			HOUR		105.00	-
CI-204	DISTRICT COMPUTER TECHNICIAN			HRS/WK		67.00	-
CB-012	MEDIA PRODUCTION SERVICES			HOUR		69.00	-

PART D - FACILITY USE - Invoice County on "as needed" basis

DF-080	FACILITY USE - HEALTH SERVICES DEPT			HOUR		20.00	
--------	-------------------------------------	--	--	------	--	-------	--

SERVICES PROVIDED:

Services are to be provided by and under the direction of the Superintendent and shall be rendered to the District in the same manner and with the same rights and privileges as are extended to all other school districts participating in the same or similar services rendered by the Superintendent except as may be further defined or limited as follows:

DIRECT SERVICE FUNDS:

In full payment therefore, the Superintendent is hereby authorized to transfer from the District Direct Services Allocation an amount equal to the total contract obligations as assigned above. Any Direct Service Allocations unused by these services will be made available to the District upon invoice for qualifying expenses as authorized by the Deputy Superintendent, Educational Services.

PAYMENT:

Parts A and B

In full payment therefore, the Superintendent is hereby authorized to transfer from the General Fund or other appropriate funds of the District to the County School Services Fund maintained by the Superintendent before the close of any school year during which this agreement is valid, an amount equal to the total contract obligations determined above, invoiced items excluded. The Superintendent shall promptly notify the District of the date and amount of each transfer.

Part C

Superintendent is hereby authorized to invoice for services provided above which are delivered on an "as needed" basis, due thirty (30) days from the invoice date.

FACILITY USE INVOICES:

District is to invoice County for services provided above in Part D which are delivered on an "as-needed" basis. Amounts are due and payable to the District by the County within thirty (30) days of invoice.

RESCUE UNION SCHOOL DISTRICT

EL DORADO COUNTY OFFICE OF EDUCATION

By Cheryl Olson
Cheryl Olson, Superintendent

Date 5/26/20 By _____ Date _____
Wendy Frederickson, Interim Associate Superintendent

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: Classified Job Descriptions

BACKGROUND:

The Board approves all job descriptions. District administration and CSEA have agreed to the revisions of the attached elementary and middle school secretary job descriptions. The only revisions are to the number of required work days. The revisions were made in order to better align with the schedules of the site administration and student support secretary.

STATUS:

The Board will consider approval of the attached job descriptions:

- School Secretary Elementary School
- School Secretary Middle School

FISCAL IMPACT:

Fiscal impact would be reflected in the salary and benefit costs proportionate to the reduction in days from previous job descriptions

BOARD GOAL:

Board Focus Goal IV – STAFF NEEDS:

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to provide quality education for our students.

RECOMMENDATION:

The Board consider approval of the updated job descriptions for classified employees.



RESCUE UNION SCHOOL DISTRICT

"Educating for the Future Together"

2390 Bass Lake Road • Rescue, CA 95672

(530) 677-4461 • FAX (530) 677-0719

www.rescueusd.org

Memorandum of Understanding (MOU)

Between

Rescue Union School District

and

California School Employees Association and its Rescue Chapter 737 (together "CSEA")

May 21, 2020

In order to better align the school secretary position with the required duties of the position and the work calendars of the school principal and student support secretary, the Rescue Union School District and the California School Employees Association and its Rescue Chapter 737 jointly agree to create "Elementary School Secretary (220 Days)" and "Middle School Secretary (225 Days)" job descriptions.

The only change to the job description is in the name of the position and the number of required work days. The daily rate of pay and duties will remain the same.

It is agreed that any elementary school secretary currently working on a 240-day work calendar shall be offered the option to move to the 220-day position or remain in their current position. Likewise, current middle school secretaries working a 240-day work calendar shall be offered the option to move to the 225-day position or remain in their current position. Newly hired employees working the 220 or 225-day calendar, as well as any current secretaries moving down to the positions with lesser days, shall be considered full time employees.

The job descriptions are listed below for reference.

RESCUE UNION SCHOOL DISTRICT

JOB TITLE: ELEMENTARY SCHOOL SECRETARY (220 Days)

Cheryl Olson, Superintendent

Board of Trustees

Nancy Brownell • Suzanna George • Stephanie Kent • Tagg Neal • Kim White

SUPERVISOR: Site Administrator

BASIC FUNCTION: The school secretary is responsible for office administration including coordination of office duties and tasks.

REPRESENTATIVE DUTIES:

- Ensure a safe, pleasant and efficient office environment that is well equipped and maintained.
- Schedule substitutes and facilities
- Assist in preparation and establishment of the master schedule for students
- Maintain personnel attendance
- Attend meetings as assigned for the purpose of conveying and/or gathering information required to perform functions
- Evaluate situations, e.g. involving other staff, students, parents, the public, etc. for the purpose of taking appropriate action and/or directing to appropriate personnel for resolution
- Coordinate flow of information/communication
- Distribute and control facility keys
- Process maintenance work orders
- Maintain multiple financial funds (Site, Categorical, SIP, Student Body, etc.)
- Coordinate student recognition programs
- Complete requisition forms for supplies and equipment
- Keep accurate and up-to-date records
- Prepare correspondence, bulletins, newsletters, handbooks (staff, student, parent, yard duty supervisor), agendas, minutes, schedules, confidential materials (evaluations, goals and objectives)
- File, copy fax, email, office machine maintenance and minor repairs
- Screen and distribute mail
- Meet the daily needs of staff, students, parents, and public (listen, assess, direct)
- Administer first aid and medication
- Answer phones
- Perform other duties as assigned
- Handle money as required
- Grading program preparation and mailing

EDUCATION AND EXPERIENCE: Minimum high school diploma or GED. Two years of basic secretarial experience in bookkeeping and math, typing, computer skills, filing, and organizing.

KNOWLEDGE AND ABILITIES:



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KNOWLEDGE OF:

- Practices and/or policies of the School/District which relate to the operation of a school office
- Modern office machines and computers including current word processing, database, spreadsheet, accounting and desk top publishing programs
- Filing and classifying
- Simple to complex mathematical computations
- Handling money
- Advanced and complex recordkeeping; storekeeping and inventory

ABILITY TO:

- Communicate effectively with students, parents, district employees, or outside agencies involving the exchange, dissemination or interpretation of information.
- Requisition supplies or items of equipment where sources are not established.
- Work with confidential information appropriately.
- Compose, prepare and edit written material.
- Develop a working knowledge and application of district policy.
- Work independently.

WORKING CONDITIONS:

ENVIRONMENT:

- Indoor Work environment.

PHYSICAL ABILITIES:

- Occasional lifting of medium weight materials and/or occasional climbing, stooping.

LICENSES AND REQUIREMENTS:

- TB test clearance
- Department of Justice clearance

Cheryl Olson, Superintendent

Board of Trustees

Nancy Brownell • Suzanna George • Stephanie Kent • Tagg Neal • Kim White

- Proficiency testing
- First aid and CPR certificate

Board Adopted: April 9, 2019

RESCUE UNION SCHOOL DISTRICT

JOB TITLE: MIDDLE SCHOOL SECRETARY (225 Days)

SUPERVISOR: Site Administrator

BASIC FUNCTION: The school secretary is responsible for office administration including coordination of office duties and tasks.

REPRESENTATIVE DUTIES:

- Ensure a safe, pleasant and efficient office environment that is well equipped and maintained.
- Schedule substitutes and facilities
- Assist in preparation and establishment of the master schedule for students
- Maintain personnel attendance
- Attend meetings as assigned for the purpose of conveying and/or gathering information required to perform functions
- Evaluate situations, e.g. involving other staff, students, parents, the public, etc. for the purpose of taking appropriate action and/or directing to appropriate personnel for resolution
- Coordinate flow of information/communication
- Distribute and control facility keys
- Process maintenance work orders
- Maintain multiple financial funds (Site, Categorical, SIP, Student Body, etc.)
- Coordinate student recognition programs
- Complete requisition forms for supplies and equipment
- Keep accurate and up-to-date records
- Prepare correspondence, bulletins, newsletters, handbooks (staff, student, parent, yard duty supervisor), agendas, minutes, schedules, confidential materials (evaluations, goals and objectives)
- File, copy fax, email, office machine maintenance and minor repairs
- Screen and distribute mail
- Meet the daily needs of staff, students, parents, and public (listen, assess, direct)



RESCUE UNION SCHOOL DISTRICT

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www.rescueusd.org

- Administer first aid and medication
- Answer phones
- Perform other duties as assigned
- Handle money as required
- Grading program preparation and mailing

EDUCATION AND EXPERIENCE: Minimum high school diploma or GED. Two years of basic secretarial experience in bookkeeping and math, typing, computer skills, filing, and organizing.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Practices and/or policies of the School/District which relate to the operation of a school office
- Modern office machines and computers including current word processing, database, spreadsheet, accounting and desk top publishing programs
- Filing and classifying
- Simple to complex mathematical computations
- Handling money
- Advanced and complex recordkeeping; storekeeping and inventory

ABILITY TO:

- Communicate effectively with students, parents, district employees, or outside agencies involving the exchange, dissemination or interpretation of information.
- Requisition supplies or items of equipment where sources are not established.
- Work with confidential information appropriately.
- Compose, prepare and edit written material.
- Develop a working knowledge and application of district policy.
- Work independently.

Cheryl Olson, Superintendent

Board of Trustees

Nancy Brownell • Suzanna George • Stephanie Kent • Tagg Neal • Kim White

WORKING CONDITIONS:

ENVIRONMENT:

- Indoor Work environment.

PHYSICAL ABILITIES:

- Occasional lifting of medium weight materials and/or occasional climbing, stooping.

LICENSES AND REQUIREMENTS:

- TB test clearance
- Department of Justice clearance
- Proficiency testing
- First aid and CPR certificate

Board Adopted: April 9, 2019

Natalie Hadden
Natalie Hadden, CSEA President

5/21/2020
Date

Cheryl Olson
Cheryl Olson, Superintendent

5/22/20
Date

RESCUE UNION SCHOOL DISTRICT

**AGENDA ITEM: **MEMORANDUM OF UNDERSTANDING
FOR LIBRARY SERVICES****

BACKGROUND:

Education Code 18100 and 44868 require districts to provide library services for the pupils and teachers of the district and for these services to be overseen by an individual holding a valid California Library Services credential. The individual overseeing the program may be an employee, a contractor or provided through a county office of education.

STATUS:

EDCOE contracts or employs a credentialed librarian to oversee library services for districts in El Dorado County that decide to utilize their service. For the 2020-21 school year, RUSD entered into a Memorandum of Understanding (MOU) with the El Dorado County Office of Education (EDCOE). EDCOE will provide general oversight of the RUSD school library services, staff development for District library staff, and consult on the District Library Plan. This Memorandum of Understanding must be reviewed and renewed annually for the District to be in compliance.

FISCAL IMPACT:

There is no known financial impact to the District.

BOARD GOAL:

Board Focus Goal I – STUDENT NEEDS:

- B. Curriculum and Instruction: Provide a meaningful, innovative learning environment using Common Core, and our student content standards and research-based, progressive, effective instructional methodology, instructional materials, staff development and technology that will ensure student success in career and college.

RECOMMENDATION:

Administration recommends approval of the Memorandum of Understanding for Library Services with the El Dorado County Office of Education for the 2020-21 school year.

MEMORANDUM OF UNDERSTANDING BETWEEN
EL DORADO COUNTY OFFICE OF EDUCATION

AND

Rescue Union School District

This Memorandum of Understanding (MOU) is entered into on July 1, 2020 and ending June 30, 2021 by and between Rescue Union School District, and the El Dorado County Office of Education and sets forth each agency's role and responsibilities relative to the delivery of library services to schools within this district.

WHEREAS, Rescue Union School District has identified the El Dorado County Office of Education as the entity that will provide general oversight of school library services;

WHEREAS, the authorization statement in Title 5 §80053(b) provides a comprehensive statement of duties of a librarian;

WHEREAS, Rescue Union School District provides a staff person assigned to carry out the day to day operations of their school library;

NOW, THEREFORE, it is mutually agreed that the El Dorado County Office of Education will provide assistance and direction to school library staff who

1. instruct pupils in the choice and use of library materials;
2. plan and coordinate library programs with the instructional programs of the school district;
3. select materials for school libraries including books, reference materials and electronic information resources;
4. coordinate or supervise library programs at the county level;
5. plan and conduct a course of instruction for those pupils who assist in the operation of the libraries;

The parties have caused this Agreement to be executed by their duly authorized officers in the County of El Dorado, State of California.

El Dorado County Office of Education

Rescue Union School District

Kevin Monsma, Deputy Superintendent
Educational Services

Cheryl Olson, Superintendent

Date

Date

RESCUE UNION SCHOOL DISTRICT

AGENDA ITEM: Agreement with Buckeye Union School District for Food Services Management Services

BACKGROUND:

The Rescue Union School District has contracted for many years to provide management of the Food Services program at Buckeye Union School District. For 2020-21, Buckeye Union School District has requested the contractual arrangement continue for 50% of the Director of Food Services time.

STATUS:

Buckeye District will contract with Rescue for an amount equal to 50% of the Director of Food Services expenditures for 2020-2021. The effective date of the contract is July 1, 2020. The services to be provided will be managerial services including scheduling, consultation on supervision of staff, consulting on facility design and program operations and oversight of state and federal reporting.

FISCAL IMPACT:

Fiscal impact will be reflected in the 2020-21 budget.

BOARD GOAL:

Board Focus Goal II – FISCAL ACCOUNTABILITY:

Keep the district fiscally solvent through prudent LCAP aligned budget processes in order to meet the needs of our students.

RECOMMENDATION:

District staff recommends the Board of Trustees approve the agreement with Buckeye Union School District for the services of the Director of Food Services.



JOINT FOOD SERVICE DIRECTOR AGREEMENT
 FOR THE 2020-2021 SCHOOL YEAR
 BY AND BETWEEN
 RESCUE UNION SCHOOL DISTRICT
 AND
 BUCKEYE UNION SCHOOL DISTRICT



This Agreement is made and entered into on this ___ day of June, 2020 by and between the RESCUE UNION SCHOOL DISTRICT of El Dorado County, (hereinafter referred to as "Rescue") and the BUCKEYE UNION SCHOOL DISTRICT of El Dorado County, (hereinafter referred to as "Buckeye"), regarding the maintenance of a joint food service director delivery model for each school district's food service program.

RECITALS

WHEREAS, Rescue and Buckeye mutually desire to provide food service for pupils in their districts in the most effective and economical way possible;

WHEREAS, both Rescue and Buckeye have thoroughly investigated the joint service of a food service director, and have found that such a joint service provision to be the most cost effective and efficient method by which to provide supervision of their respective food service programs; and

WHEREAS, California Education Code Section 35160 provides authority by which districts may jointly provide for food service; and

NOW, THEREFORE, IN CONSIDERATION OF THE ACTS AND PROMISES CONTAINED HEREIN, the parties agree as follows:

AGREEMENT

1. SERVICES:

Either party may avail itself of the Food Services Director services of the Rescue Food Services Department in accordance with the terms set out herein.

Buckeye will receive the following services from the Joint Food Services Director, such duties to include but not be limited to:

- / Schedules, allots time, and assigns food services personnel for all food services operations with the school district.
- / Instructs, supervises, and evaluates food service personnel.

- b. Within 60 days after receipt of notification from Rescue, Buckeye shall respond, either accepting the continuation of the agreement with its modifications, rejecting the continuation of the agreement, or counter offering a continuation with new modifications.
- c. If Buckeye accepts the continuation, but makes new modifications, the parties shall have 30 days in which to reach a final agreement.

RESCUE UNION SCHOOL DISTRICT

Cheryl Olson, Superintendent

Dated:_____

BUCKEYE UNION SCHOOL DISTRICT

Dr. David Roth, Superintendent

Dated:_____

Rescue Union School District

AGENDA ITEM: Contract: Assistant Superintendent of Curriculum and Instruction

BACKGROUND:

The Superintendent has the primary responsibility for organizing and establishing administrative and supervisory staff for instructional, business and operational affairs including selection, assignment and transfer of employees subject to approval by the Board.

STATUS:

In recognition of the exemplary job performance and evaluation of the Assistant Superintendent of Curriculum and Instruction, the Superintendent is recommending a contract extension of one year.

FISCAL IMPACT:

This amount will be incorporated into the Fiscal Year 2020-2021 and subsequent year's budgets.

BOARD GOAL(S):

Board Focus Goal II – FISCAL ACCOUNTABILITY

Keep the district fiscally solvent through prudent LCAP aligned budget processes in order to meet the needs of our students.

Board Focus Goal IV – STAFF NEEDS

Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to provide quality education for our students.

Board Focus Goal VI – CULTURE OF EXCELLENCE

Create and promote programs that support, reward and incentivize employees to perform at exceptional levels for the benefit of our students.

RECOMMENDATION:

The Board consider approval of the contract for the Assistant Superintendent of Curriculum and Instruction beginning July 1, 2020 to June 30, 2023.



EMPLOYMENT CONTRACT BETWEEN
RESCUE UNION SCHOOL DISTRICT
AND
ASSISTANT SUPERINTENDENT, CURRICULUM AND INSTRUCTION

This employment contract (“Contract”) is made and entered into this 9th day of June, by and between Rescue Union School District, hereinafter “Board” or “District,” and David Lee Scroggins, Jr., hereinafter or “Assistant Superintendent, Curriculum and Instruction” or “Administrator.”

District hereby employs David Lee Scroggins, Jr. as Assistant Superintendent, Curriculum and Instruction of the District, subject to the terms and conditions herein specified and agreed to between the parties.

1. TERM.

- 1.1 In accordance with Education Code sections 45100 et seq. as applicable, District hereby employs Administrator for the current year plus two (2) years, beginning, July 1, 2020, and terminating on June 30, 2023, subject to the terms and conditions of this Contract.
- 1.2 Annually, this Contract may be revised to reflect changes in salary, responsibilities, or other content areas mutually agreed upon by the District and Administrator. The timing of such amendments shall be aligned with Administrator’s evaluation, as found in Section 9 below.
- 1.3 Contingent upon Administrator receiving a satisfactory evaluation pursuant to this Contract; the Contract shall be extended for an additional year, so long as the term of the Contract does not at any time exceed three (3) years. This provision shall apply in each subsequent year of the Contract.

2. DUTIES.

- 2.1 The Assistant Superintendent, Curriculum and Instruction reports to the District’s superintendent (“Superintendent”). The Administrator is expected to be part of an administrative team that will provide the support and leadership necessary to carry out the mission of the District.
- 2.2 Administrator shall perform the duties of the Assistant Superintendent, Curriculum and Instruction as set forth in the attached job description marked as Exhibit “A” and made a part of this Contract as if fully set forth herein. Administrator shall execute all powers and duties in accordance with the law, the then current policies adopted by the Board, the rules and regulations of the State Board of Education, and directives of the Superintendent.
- 2.3 Additional duties may be assigned by the Superintendent as needed.

3. WORK YEAR AND DUTY DAYS

- 3.1 Administrator shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Contract, for a work year of 222 days.
- 3.2 If the Administrator works in excess of 222 days during the fiscal year, with the approval of the Superintendent, the Administrator may elect to carry over such days into the next fiscal year and/or be paid for such days at the Administrator’s then-current daily rate.
- 3.3 The salary rate shall be calculated as the Annual Salary, as defined in section 5.1 herein, as amended from time to time in accordance with the terms of this contract, divided by Two Hundred Twenty-Two (222). If service for the full fiscal year is not performed, Assistant Superintendent,

7. EXPENSES.

7.1 District shall pay or reimburse Administrator for actual and necessary expenses incurred by Administrator in the performance of his duties, as permitted by state law and Board policy.

7.2 Administrator shall receive a stipend for use of his own vehicle for travel within El Dorado County for District-related activities at the rate of Two Thousand Four Hundred and 00/100^{ths} Dollars (\$2,400) annually, paid in monthly installments. No reimbursement will be received for travel within El Dorado County. Administrator shall be reimbursed for mileage for travel outside of El Dorado County for District business at the then current District approved rate for employee vehicle use reimbursement.

8. OUTSIDE CONSULTING/SERVICE

Any outside consulting/service performed by Administrator requiring prior Superintendent approval, is subject to provisions of the Education Code and related statutes and shall not interfere with the duties of Employee. Employee may perform such outside consulting/service for pay during the regular business week upon prior approval by Superintendent.

9. EVALUATION

The Superintendent shall evaluate and assess in writing the performance of the Assistant Superintendent, Curriculum and Instruction and the working relationship between the Administrator and the Superintendent at least once a year during the term of this Contract. This evaluation shall be based on the position description and the mutually agreed upon and specified goals and objectives in accordance with the procedures authorized in District policies.

10. TERMINATION OF CONTRACT

10.1 This Contract may be terminated by mutual consent of the parties hereto, provided, however, that the party seeking the termination shall provide no less than sixty (60) days of written notice to the other party.

10.2 The District may release Administrator without cause by giving notice before March 15 of any year, with services to be concluded no later than June 30 of the same year in which the March 15 notice is given. Pursuant to Government Code Section 53260, in no event shall termination result in a payment to Administrator of more than the number of months remaining on the contract, or 18 months, whichever is less.

10.3 Assistant Superintendent, Curriculum and Instruction may terminate Administrator's obligations under this Contract by giving the District at least thirty (30) days written notice in advance.

10.4 In the event Assistant Superintendent, Curriculum and Instruction' employment is terminated for cause, no further payment shall be made to Assistant Superintendent, Curriculum and Instruction under this Contract which shall be deemed terminated.

11. TIME IS OF THE ESSENCE.

Time is of the essence with respect to all provisions in this Contract that specify a time for performance.

Rescue Union School District

AGENDA ITEM: Contract: Assistant Superintendent of Business Services

BACKGROUND:

The Superintendent has the primary responsibility for organizing and establishing administrative and supervisory staff for instructional, business and operational affairs including selection, assignment and transfer of employees subject to approval by the Board.

STATUS:

In recognition of the exemplary job performance and evaluation of the Assistant Superintendent of Business Services, the Superintendent is recommending a contract extension of one year.

FISCAL IMPACT:

This amount will be incorporated into the Fiscal Year 2020-2021 and subsequent year's budgets.

BOARD GOAL(S):

- Board Focus Goal II – FISCAL ACCOUNTABILITY
Keep the district fiscally solvent through prudent LCAP aligned budget processes in order to meet the needs of our students.
- Board Focus Goal IV – STAFF NEEDS
Attract and retain diverse, knowledgeable, dedicated employees who are skilled and supported in their commitment to provide quality education for our students.
- Board Focus Goal VI – CULTURE OF EXCELLENCE
Create and promote programs that support, reward and incentivize employees to perform at exceptional levels for the benefit of our students.

RECOMMENDATION:

The Board consider approval of the contract for the Assistant Superintendent of Business Services beginning July 1, 2020 to June 30, 2023.



EMPLOYMENT CONTRACT BETWEEN
RESCUE UNION SCHOOL DISTRICT
AND
ASSISTANT SUPERINTENDENT, BUSINESS SERVICES (ADMINISTRATOR)

This employment contract ("Contract") is made and entered into this 9th day of June, by and between Rescue Union School District, hereinafter "Board" or "District," and Sean Martin, hereinafter or "Assistant Superintendent, Business Services" or "Administrator."

District hereby employs Sean Martin as Assistant Superintendent, Business Services of the District, subject to the terms and conditions herein specified and agreed to between the parties.

1. TERM.

- 1.1 In accordance with Education Code sections 45100 et seq. as applicable, District hereby employs Administrator for the remainder of the current year plus two (2) years, beginning, July 1 2020, and terminating on June 30, 2023 subject to the terms and conditions of this Contract.
- 1.2 Annually, this Contract may be revised to reflect changes in salary, responsibilities, or other content areas mutually agreed upon by the District and Administrator. The timing of such amendments shall be aligned with Administrator's evaluation, as found in Section 9 below.
- 1.3 Contingent upon Administrator receiving a satisfactory evaluation pursuant to this Contract; the Contract shall be extended for an additional year, so long as the term of the Contract does not at any time exceed three (3) years. This provision shall apply in each subsequent year of the Contract.

2. DUTIES.

- 2.1 The Assistant Superintendent, Business Services reports to the District's superintendent ("Superintendent"). The Administrator is expected to be part of an administrative team that will provide the support and leadership necessary to carry out the mission of the District.
- 2.2 Administrator shall perform the duties of the Assistant Superintendent, Business Services as set forth in the attached job description marked as Exhibit "A" and made a part of this Contract as if fully set forth herein. Administrator shall execute all powers and duties in accordance with the law, the then current policies adopted by the Board, the rules and regulations of the State Board of Education, and directives of the Superintendent.
- 2.3 Additional duties may be assigned by the Superintendent as needed.

3. WORK YEAR AND DUTY DAYS

- 3.1 Administrator shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Contract, for a work year of 222 days.
- 3.2 If the Administrator works in excess of 222 days during the fiscal year, with the approval of the Superintendent, the Administrator may elect to carry over such days into the next fiscal year and/or be paid for such days at the Administrator's then-current daily rate.

6.3 Life Insurance. The District shall provide a term life insurance policy in the amount of One Hundred Thousand and 00/100^{ths} Dollars (\$100,000.00) for the Assistant Superintendent, Business Services, beneficiary to be designated by the Administrator.

7. EXPENSES.

7.1 District shall pay or reimburse Administrator for actual and necessary expenses incurred by Administrator in the performance of his duties, as permitted by state law and Board policy.

7.2 Administrator shall receive a stipend for use of his own vehicle for travel within El Dorado County for District-related activities at the rate of Two-Thousand Four-Hundred and 00/100^{ths} Dollars (\$2,400) annually, paid in monthly installments. No reimbursement will be received for travel within El Dorado County. Administrator shall be reimbursed for mileage for travel outside of El Dorado County for District business at the then current District approved rate for employee vehicle use reimbursement.

8. OUTSIDE CONSULTING/SERVICE

Any outside consulting/service performed by Administrator requiring prior Superintendent approval, is subject to provisions of the Education Code and related statutes and shall not interfere with the duties of Employee. Employee may perform such outside consulting/service for pay during the regular business week upon prior approval by Superintendent.

9. EVALUATION

The Superintendent shall evaluate and assess in writing the performance of the Assistant Superintendent, Business Services and the working relationship between the Administrator and the Superintendent at least once a year during the term of this Contract. This evaluation shall be based on the position description and the mutually agreed upon and specified goals and objectives in accordance with the procedures authorized in District policies.

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10.3 Assistant Superintendent, Business Services may terminate Administrator's obligations under this Contract by giving the District at least thirty (30) days written notice in advance.

10.4 In the event Assistant Superintendent, Business Services' employment is terminated for cause, no further payment shall be made to Assistant Superintendent, Business Services under this Contract which shall be deemed terminated.